



1791 Tullie Circle, NE  
Atlanta, GA 30329  
Phone: (404) 636-8400  
[www.ashrae.org/scholarships](http://www.ashrae.org/scholarships)

## UNDERGRADUATE SOCIETY SCHOLARSHIP APPLICATION

FOR OFFICE USE ONLY

Official Transcript  Reference Letters

### **PERSONAL DATA** *(Please type or print in ink)*

\_\_\_\_\_  
Last Name, First, MI Preferred Telephone No. E-mail

\_\_\_\_\_  
Student's Home Address

\_\_\_\_\_  
City State Country Zip Code

\_\_\_\_\_  
Student's Campus Address

\_\_\_\_\_  
City State Country Zip Code

\_\_\_\_\_  
Birthplace Date of Birth Citizenship

\_\_\_\_\_  
Spouse's Name Occupation

\_\_\_\_\_  
Mother's Name Occupation

\_\_\_\_\_  
Father's Name Occupation

\_\_\_\_\_  
Address of Parent or Guardian

### **EDUCATION**

\_\_\_\_\_  
High School Location Year of H.S. Graduation or GED

\_\_\_\_\_  
College or University Now Attending or Accepted to Location Major Program of Study

\_\_\_\_\_  
Cumulative Grade Point Average What is the Base of the Cum. GPA at your School? (i.e. What number does "A" represent?)

\_\_\_\_\_  
No. of Terms to Complete College Degree (excluding current term) Anticipated Month & Year of College Graduation

List below membership in professional or honorary societies/organizations, including office(s) held, if any

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Society/Organization	Office
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1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**PROFESSIONAL GOALS** – What is your particular interest in the field covered by ASHRAE? Do you have a special interest in HVAC&R equipment or systems (i.e. installing, designing, testing, servicing, repairing, troubleshooting, teaching, etc)?  
*(Answer 100 words or less)*

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**HVAC&R INVOLVEMENT:** To what extent have you participated in HVAC&R activities to advance your above stated “goals”?  
*(Answer 100 words or less)*

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Have you contacted the Student Activities Chair or officer at the ASHRAE chapter nearest you to learn about ASHRAE & how we can help you achieve your career goals? Visit <http://www.ashrae.org/society-groups/chapters> for a list of ASHRAE chapters and contacts.

YES \_\_\_\_ If yes, provide name of chapter contact & have him/her complete and submit the attached [Evaluation Form](#) by the application deadline to lbenedict@ashrae.org )

Name \_\_\_\_\_ Phone & E-mail: \_\_\_\_\_

NO \_\_\_\_ If no, why not? \_\_\_\_\_

**PROFESSIONAL DATA** (Supply a brief resume of your work experience in chronological order starting with the most recent)

Job Title	Duties	Length of Employment	Salary
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**FINANCIAL NEED** Why should we award this scholarship to you? Please justify financial need

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\*Are you currently receiving financial aid from ASHRAE or other source? \_\_\_\_\_ If yes, please describe.

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**EXTRACURRICULAR ACTIVITIES/HOBBIES**

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**REFERENCES** (Please list three references – A personal letter of recommendation is required from each. Visit [www.ashrae.org/studentzone](http://www.ashrae.org/studentzone) for a list of ASHRAE student branches.

1. Instructor or Faculty Advisor \_\_\_\_\_ E-mail & Phone Number \_\_\_\_\_

2. Former or Current Employer (family member OK, if applicable) \_\_\_\_\_ E-mail & Phone Number \_\_\_\_\_

3. Other (excluding family member) \_\_\_\_\_ E-mail & Phone Number \_\_\_\_\_

For a list of scholarships and complete eligibility requirements, visit [www.ashrae.org/scholarships](http://www.ashrae.org/scholarships)

Scholarships are awarded based on the following and for the academic year following the application deadline beginning with the fall semester:

1. Full-time enrollment in an accredited undergraduate engineering or engineering technology program recognized by ASHRAE as listed for each scholarship (Note: enrollment in an architecture program accredited by the National Architectural Accrediting Board (NAAB) at a school located in North Carolina, South Carolina or Georgia is accepted for the Region IV/Benny Bootle Scholarship).
2. A cumulative grade point average (GPA) of at least 3.0 on a scale where 4.0 is the highest and/or a class standing of no less than the top 30% evidenced by an official transcript of grades or statement from a school administrator.
3. Three letters of recommendation, including an instructor or faculty advisor, a current or past employer, and another character reference. In the case of institutions with an ASHRAE student branch, a letter from the faculty advisor of that branch may be one of the three letters of recommendation.
4. Evaluation form completed & submitted by the Student Activities Chair or officer of nearest ASHRAE chapter following an interview with the applicant.
5. Potential service to the HVAC and/or refrigeration profession
6. Financial need
7. Leadership ability (activities, leadership roles, community service, etc.)
8. Work Ethics (summer jobs, part-time jobs, etc.)

**IMPORTANT: Submit completed application with the following supporting documentation postmarked on or before the application deadline: an official transcript of grades (if college grades are not available by the application deadline, submit high school transcript and verification of enrollment or letter of acceptance from a post-secondary educational institution), letters of recommendation (see above).** Transcripts must be mailed and reference letters must be signed. Re-applications accepted from former scholarship recipients and applicants provided they meet current criteria.

I believe all of the above information to be true and complete and I hereby apply to the American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc. for an ASHRAE Scholarship. I certify that I am not receiving full funding for my education from an employer, any branch of the Armed Services or other organization. I authorize ASHRAE to obtain and review my academic records (including but not limited to official transcripts). In signing below, I agree to hold ASHRAE harmless from any and all liability for damage, injury, or loss sustained by me in connection with this application, including but not limited to, the acquisition by ASHRAE of my academic records.

I authorize ASHRAE to forward this application to an ASHRAE chapter in my area for possible consideration of local scholarship opportunities.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Parent or Guardian (if applicant is under 18 years of age)

**ANNUAL APPLICATION DEADLINES:**

**December 1 for Undergraduate Engineering, Regional & University-specific Scholarships**  
**May 1 for Undergraduate Engineering Technology & High School Senior Scholarships**

Submit completed application package postmarked on or before the application deadline to:

Lois Benedict/Scholarship Administrator  
ASHRAE  
1791 Tullie Circle, NE, Atlanta, GA 30329  
Phone: 404-636-8400 or 678-539-1120 (direct)  
Fax: 678-539-2120 (direct)  
[lbenedict@ashrae.org](mailto:lbenedict@ashrae.org)