

MASDeC MEETING MINUTES

TO: Minnesota ASHRAE Sustainable Design Committee and Networking Organizations
FROM: Betti Iwanski, (Co-chair: Todd Courneya, Midwest Mechanical Solutions)

RE: Meeting Minutes of October 24, 2006

DATE: October 27, 2006

ATTENDEES: Betti Iwanski, Todd Courneya, Chuck Taft, Leighton Deer, Tim Manz,
Mike Thornton, Dan Katzenberger, Curt McNamara, Oram Miller

NOTE: If you do not wish to receive these minutes, please send an email to: biwanski@comcast.net. Please circulate minutes in your office and add names of representatives who can attend meetings and/or participate in the committee.

Old Business

1. November 8, 2006 – Sustainability Seminar

- Speakers: Betti to forward names and titles of presenters and guests to House Committee.
- Expect about 100 attendees. Sent out to networking organizations. Special pricing for non-members at \$85. Suggestion to contact MnSCN (MN Sustainable Communities Network) to publish seminar and meetings in bi-monthly email. Suggestion to add MRES (Minnesota Renewable Energy Society) to our network list.
- Todd C. will find out the sub-topic for the lunch presentation.
- MASDeC: Will make presentation on committee activity and Greening of the Seminar.
- GAME (Greening ASHRAE meetings and expositions): Met with Double Tree concerning options to meet criteria
 - Organic food: Exploring with chef where possible. Will offset extra cost by ordering continental breakfast instead of full buffet. Menu to be finalized early next week.
 - Leftover food is either sent to a food shelf or to company for livestock feed.
 - Green energy offset/credits: Betti will contact hotel engineer to get estimate of energy used to hold the seminar at the hotel. Curt M. suggested asking participants to donate money for the offset, to educate attendees on green energy.
- GAME: Committee discussed actions we can take to meet criteria
 - Printing agenda: Will get options for using recycled paper, printed with soy inks
 - Name tags: Todd to review options for reusable tags. Prefer no vinyl holders.
 - Carpooling: We will email Curt to ask attendees to carpool and report results at seminar. Dan K. and Todd C. will list attendees by address and contact Dan Chudecke. Students from Dunwoody will be carpooling (7-8).

2. Update on Green Survey

- Schedule: Not a lot of responses to date. Goal is to receive responses by end of October, review in November and submit to product directory team before Thanksgiving. Leighton to get due date from Kelly H for inclusion in paper product directory.
- Disclaimer: Leighton to write a brief explanation and disclaimer on information received and published, for both the paper copy and online posting. Tim M will contact ASPE for their review. Due to Tim 11/7 for discussion at Board of Governor's meeting.
- Printing: Tim M asked to look at two color printing, recycled paper, soy ink. Chuck will see what Dunwoody can offer. Curt will forward options. Betti will contact green printing companies.
- ICON: Will place an icon in the main section of the directory, next to firm's name. Discussed options and decided on a "TREE." Request made for an oak tree. Leighton to coordinate.
- Review: Committee members will forward all information to Leighton. Review by email, unless he calls for a face-to-face meeting.

New Business

1. Website: Mike T. volunteered to review the MASDeC information and suggest improvements and the need for updates. Todd will still submit updates and PDF to Al Tillman.
2. Revised Meeting Schedule – all at MMS, except for Satellite Broadcast

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| 1. January 23rd | Biomimicry – Design Inspiration from Nature, Curt McNamara |
| 2. March 27th | Greenbuild – Tech Session Report, Leighton Deer |
| 3. April 19th, Thursday | Building Biology – Healthy by Design, Oram Miller |
| 4. May 22nd | Satellite Broadcast – Sustainability & IEQ, MASDeC Co-Sponsor |
| 5. July 24th | Coordinators: Tim Manz, Todd Courneya |
| 6. October 23rd | Opening for Presentation |
| | Opening for Presentation |
| | Fall Planning Meeting |

3. Greening Meetings

- Dessert provided was organic and non-dairy: Chocolate brownies and Apple cinnamon muffins
- We encourage carpooling to the MASDeC, BOG and other committee meetings and sub-committee work by email when possible.
- More discussion to follow.

4. The following topics were not addressed at the meeting:

- MBO
- Education – Students and Members
- Sustainable material for Dunwoody, UMN, Mankato
 - Presentations to classes for next school year
 - Joint design project with all three schools
- Chapter Meeting Topics that involve the students
- Panel for April Satellite Broadcast

Your input is needed and greatly appreciated. Contact Betti Iwanski at:
651-488-4443
biwanski@comcast.net

Next Meeting: January 23, 2006

Midwest Mechanical Solutions

Noon – 1:15 pm.

Bring your lunch.

NOTE:

We need a sponsor for organic dessert or other organic treats for January meeting.